



Dear East School Families,

As we continue to make plans for returning to school for the upcoming year, I want to send you preliminary information that will impact our daily routines at East so we can best prepare as we all try to navigate the challenges we face during these unprecedented times. Just like with every area of our lives right now, many things will need to look different as we begin the school year and as the situation we face continues to change, likely our plans will also require updates and changes as we move through the next few weeks and months.

Our continued priority is to provide a safe, nurturing environment for our children to learn in each day at East. We will continue to work diligently to ensure that all students are safe and provided the highest level of learning. Our staff is working to provide as much normalcy and routine as possible at this time.

Below are preliminary plans for our re-entry to school on Monday, August 24th. As stated in the JCSD Re-entry Plan, visitors, including parents, are not allowed in the building. This includes the first day of school. Additional information is included on other back to school activities. As always, if you have any questions, please feel free to contact me at [ryan.day@jcschools.us](mailto:ryan.day@jcschools.us).

I wish you and your family well!

Dr. Ryan Day

Principal

573-659-3165

# Back to School Important Information

## Registration

**August 6th, 12:00 - 8:00**

**August 7th, 8:00 - 3:00**

Important Guidelines:

Any student that did not complete the online registration will need to be registered during these dates to be enrolled to begin school on August 24th.

- Students who are not registered for the 2020-2021 school year by August 14, will not be eligible for bus transportation for at least the first 3 days of school. Eligibility after the third day will be contingent on the number of riders on any given bus. If adjustments to routes must be made, it could be up to 2 weeks before bussing is available.
- We request that only one family member be in attendance to register your child if possible. Students should not be brought to registration if possible.
- Parents should wear a mask and look for signs and social distancing requirements as you arrive on campus.

## Open House

Due to current guidelines, we will not be hosting an in person open house this year. We are making plans for a Virtual Open House that will be shared at a later time. Classroom teachers will be making contact with all families.

## First Day of School

**August 24, 2020**

**7:45-2:45**

Doors will open at 7:15. All students will go directly to their classroom. Parents will not be able to enter the building. We will have staff help students get to their correct classrooms.

# **East Elementary School Re-entry Plan 2020-2021**

## **Foundational Priorities**

Our plan for returning to school is built around the following foundational priorities identified in the Jefferson City School District Re-entry plan that provide for layers of protection for students and staff at East Elementary:

1. Increased Sanitation Efforts
2. Social Distancing
3. Staff & Student Screening Measures
4. Personal Protective Equipment
5. Limited Visitor Access to Buildings
6. Virtual Education Options
7. Procedures for COVID-19 Infections

## ***East School Opening Plan 2020-2021***

As we begin the school year, there are several strategies that we will be implementing during the school day to provide the highest level of safety and protection for students and staff at East Elementary.

## **Our Universal Strategies at East to Provide Safety and Protection**

1. We will keep small, stable groups of students together throughout the day to create “school families” that minimize contact with other classrooms and students and exposure to infection.
2. We will provide students with skills necessary to socially distance themselves from others in the building and help in the sanitation efforts to minimize exposure.
3. To the best of our ability, we will follow recommendations for screening, social distancing, and sanitation.

## **Specific Guidance**

1. Arrival:
  - a. New routines will be set into place to allow staff and students to socially distance and have temperatures checked as they enter the building.
  - b. All students and staff will have their temperature checked as they enter the building, either through a thermal temperature scanner or by a handheld contactless thermometer.
  - c. The building will open at 7:15.

- d. As students arrive, they will enter the school and go directly to their classrooms.
  - e. Students who arrive on a bus must wear a mask while on the bus.
  - f. Any student with an elevated temperature will be immediately taken to the nurse for a temperature screening.
  - g. Walkers or car riders that enter through the front doors will walk through the gym and enter the hall by the cafeteria. This will enable them to walk through the thermal camera for a temperature check.
2. We will not be able to have parent visitors in the building at this time. Parents will wait in the vestibule when they need to pick up their child for an appointment or drop off an item for their child.
3. Parents will not be able to bring in birthday treats or treats for parties.
4. All classrooms will be equipped with hand sanitizers at each door. We will use a process called “Gel In, Gel Out”. Students and adults will use hand sanitizer to “Gel In and Gel Out” every time upon entering and exiting the school, classrooms, and common areas.
5. Students wanting to eat breakfast will be given a breakfast and milk upon entering the building to take to their classroom. Remember all East students receive breakfast and lunch free of charge.
6. Lunch will be eaten in the classroom. Lunch choices will be minimized during this time to include one main choice and a peanut butter and jelly sandwich or deli meat sandwich. Students will not serve themselves. All food will be packaged or wrapped. Students may bring their own breakfast or lunch from home. Students will walk from their classrooms to a serving area in the hall, pick up their lunch, and take it back to their classroom.
7. Seating: Students will be spread throughout the classroom. Students will be assigned a seat in the classroom that can be reported daily for contact tracing if needed. At all times throughout the day, we will make our best effort to have students distance from each other.
8. Social Distancing: Social distancing is one layer among many in our Back to JC Schools plan, and it is an important element. Our social distancing guidelines are based upon the guidance from the State Health Department and DESE (<https://dese.mo.gov/sites/default/files/COVID-MO-K12-Reopening-Guidance.pdf>). Where necessary, non-essential furniture will be removed, along with all soft surfaces such as carpet or soft seating, to create even more space in classrooms. We know that it is not enforceable to keep our students six feet apart at all times. Our goal is to keep our small, stable cohorts of students together as much as possible, and minimize contact with other classes. We will adhere as much as possible to the 3 feet guidance above when in our stable, small class families.
9. All soft surfaced items (anything that cannot be sprayed or wiped down to sanitize: couches, soft chairs and classroom rugs will be removed from the classrooms. This has a two fold purpose: to create more space and eliminate areas that cannot be easily sanitized and wiped down.
10. Classroom libraries will continue to be used, but procedures are in place for allowing materials that have been used to be returned to an area where they can sit for 24 hours or can be wiped down at the end of each day.

11. We will minimize shared supplies.
12. Students will help with responsibilities for wiping down their own desk surface, chair back, own supplies, chrome books, and other personal belongings in the classroom. Staff will have set routines for sanitizing common materials and high-touch surfaces within the classroom and school.
13. We will minimize movement throughout the building throughout the day.
14. Recess will take place outside as much as possible. Students will stay with their classroom cohort to play during recess. The playground will have “zones” of play areas and classes will rotate between zones to have different areas to play each day.
15. Music and art will travel to homeroom classrooms. PE will be outside as much as possible and a grid style gym setup will be established for days indoors to provide for distancing. PE will utilize the classroom some as well.
16. Library services will be provided in the classroom. Books will be able to be checked out and sent home.
17. Water fountains will be turned off except for the water bottle fillers. Please send a water bottle to school labeled with your child’s name.
18. Dismissal:
  - a. Procedures will allow for social distancing. No students will be gathered in large groups.
  - b. Car riders will remain in their classrooms until their car is in the car line and they will be called out to their car.
  - c. Bus riders will be released from their classrooms to load the bus.
  - d. Walkers will be released from their classrooms to walk home.
  - e. Staff will be placed accordingly to keep all students safe at dismissal and to provide an orderly atmosphere.
  - f. We will all need to have patience and grace as this process is likely to take longer than it previously has in the past.
19. Staff may or may not wear masks throughout the day, depending on their ability to follow social distancing guidelines. Students are not required to wear masks, but can bring them and wear them if they so desire.