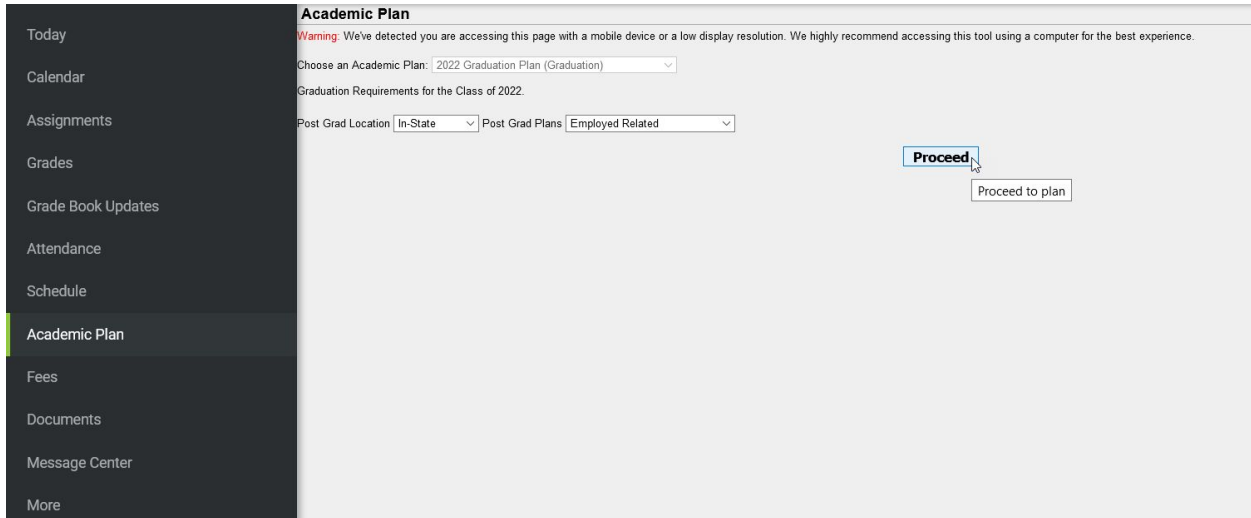


# INFINITE CAMPUS COURSE SCHEDULING

## Step One:

Students should log into their student infinite campus account.

Select Academic Plan and then click proceed to enter the student course planner

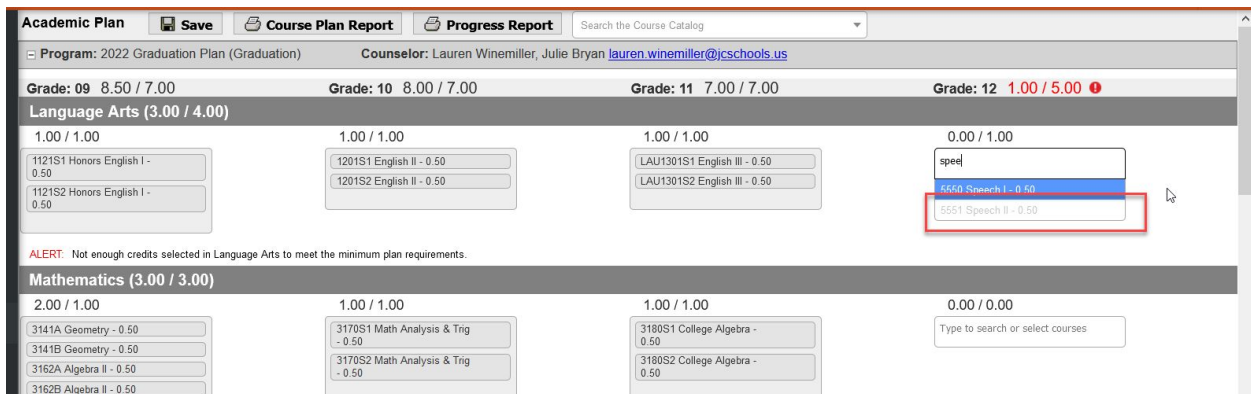


## Step Two:

Use your completed enrollment card to select the classes that you would like to take next year.

Please make sure you select the correct courses within the grade level you will be entering for the upcoming school year. You can select a course by either clicking in the box and all the courses within that department that are available to you will be in a drop down box or type in the name of the course and it will pop up. Please note that there is a slight delay when adding a course. IF YOU CANNOT FIND THE COURSE YOU ARE LOOKING FOR, PLEASE MAKE SURE IT IS THE CORRECT DEPARTMENT.

You will notice that semester one classes are linked with semester two classes and will be added automatically. There is a slight delay so please give it a moment before selecting another course.



### Step Three:

If you select a course and want to remove it, just click on the x next to the course and it will be deleted.

The screenshot shows the 'Academic Plan' interface for a 2022 Graduation Plan (Graduation). The counselor is Lauren Winemiller, Julie Bryan. The plan shows progress for Grades 9, 10, 11, and 12. The Science section for Grade 12 is highlighted with a red box, showing the course '4203S2 Anatomy & Physiology' being selected. The interface includes tabs for 'Academic Plan', 'Save', 'Course Plan Report', and 'Progress Report'. A search bar for the Course Catalog is also visible.

### SAVE, SAVE, SAVE, and SAVE

The screenshot shows the 'Academic Plan' interface with the 'Save' button highlighted by a red arrow. The plan shows progress for Grades 9, 10, 11, and 12. The Science section for Grade 12 is highlighted with a red box, showing the course '4203S2 Anatomy & Physiology' being selected. The interface includes tabs for 'Academic Plan', 'Save', 'Course Plan Report', and 'Progress Report'. A search bar for the Course Catalog is also visible.

Course Plan was saved.

The following Academic Plan requirements were not met:

Minimum Credit Requirements not met:  
Not enough credits selected in Social Studies to meet the minimum plan requirements.  
Not enough credits selected in Alternates for grade 12 to meet the minimum plan requirements.

Grade level Credit Requirements not met:  
Grade 12 does not have enough credits planned.

Course Requirements not met:  
Course Requirement not met: Government  
Course Requirement not met: Personal Finance

OK

The box above will state when the plan was saved. It will state you have not met requirements because you have not met all graduation requirements, but that is okay. Just click ok and