### LETTER TO PARENTS FREQUENTLY ASKED QUESTIONS ABOUT FREE AND REDUCED PRICE SCHOOL MEALS

Dear Parent/Guardian:

Children need healthy meals to learn. **Jefferson City School District** offers healthy meals every school day. Elementary Breakfast Cost: **\$1.25**; Elementary lunch costs **\$3.00**. Secondary Breakfast Cost: **\$1.50**; Secondary Lunch Cost: **\$3.25**. This packet includes an application for free or reduced price meal benefits, and a set of detailed instructions. Below are some common questions and answers to help you with the application process.

- 1. WHO CAN GET FREE OR REDUCED PRICE MEALS?
  - All children in households receiving benefits from the Food Stamp Program/Supplemental Nutrition Assistance
     Program (SNAP), the Food Distribution Program on Indian Reservations (FDPIR) or Temporary
     Assistance/Temporary Assistance for Needy Families (TANF), are eligible for free meals.
  - Foster children that are under the legal responsibility of a foster care agency or court are eligible for free meals.
  - Children participating in their school's Head Start program are eligible for free meals.
  - Children who meet the definition of homeless, runaway, or migrant are eligible for free meals.
  - Children may receive free or reduced price meals if your household's income is within the limits on the Federal Income Eligibility Guidelines. Your children may qualify for free or reduced price meals if your household income falls at or below the limits on this chart.

Household Size	<u>Annually</u>	<u>Monthly</u>	Weekly
1	\$27,861	\$2,322	\$536
2	\$37,814	\$3,152	\$728
3	\$47,767	\$3,981	\$919
4	\$57,720	\$4,810	\$1,110
5	\$67,673	\$5,640	\$1,302
6	\$77,626	\$6,469	\$1,493
7	\$87,579	\$7,299	\$1,685
8	\$97,532	\$8,128	\$1,876
For each add'l person add	+\$9,953	+\$830	+\$192

- 2. HOW DO I KNOW IF MY CHILDREN QUALIFY AS HOMELESS, MIGRANT, OR RUNAWAY? Do the members of your household lack a permanent address? Are you staying together in a shelter, hotel, or other temporary housing arrangement? Does your family relocate on a seasonal basis? Are any children living with you who have chosen to leave their prior family or household? If you believe children in your household meet these descriptions and haven't been told your children will get free meals, please call or e-mail your child's school's counselor.
- 3. DO I NEED TO FILL OUT AN APPLICATION FOR EACH CHILD? No. *Use one Free and Reduced Price School Meals Application for all students in your household.* We cannot approve an application that is not complete, so be sure to fill out all required information. Return the completed application to:

Jefferson City School District, Nutrition Services, 315 E. Dunklin St. Jefferson City, MO 65101 FAX: 573-659-3158 or email to will.wright@jcschools.us

- 4. SHOULD I FILL OUT AN APPLICATION IF I RECEIVED A LETTER THIS SCHOOL YEAR SAYING MY CHILDREN ARE ALREADY APPROVED FOR FREE MEALS? No, but please read the letter you got carefully and follow the instructions. If any children in your household were missing from your eligibility notification, contact **Will Wright @ 573-659-3123 or will.wright@jcschools.us** immediately.
- 5. MY CHILD'S APPLICATION WAS APPROVED LAST YEAR. DO I NEED TO FILL OUT A NEW ONE? Yes. Your child's application is only good for that school year and for the first few days of this school year. You must send in a new application unless the school told you that your child is eligible for the new school year.
- 6. I GET WIC. CAN MY CHILDREN GET FREE MEALS? Children in households participating in WIC <u>may</u> be eligible for free or reduced price meals. Please send in an application.
- 7. WILL THE INFORMATION I GIVE BE CHECKED? Yes. We may also ask you to send written proof of the household income you report.
- 8. IF I DON'T QUALIFY NOW, MAY I APPLY LATER? Yes, you may apply at any time during the school year. For example, children with a parent or guardian who becomes unemployed may become eligible for free and reduced price meals if the household income drops below the income limit.

- WHAT IF I DISAGREE WITH THE SCHOOL'S DECISION ABOUT MY APPLICATION? You should talk to school officials. You also
  may ask for a hearing by calling or writing to: Dana Doerhoff, 315 E Dunklin St. Jefferson City, MO 65101 OR
  dana.doerhoff@jcschools.us.
- 10. MAY I APPLY IF SOMEONE IN MY HOUSEHOLD IS NOT A U.S. CITIZEN? Yes. You, your children, or other household members do not have to be U.S. citizens to apply for free or reduced price meals.
- 11. WHAT IF MY INCOME IS NOT ALWAYS THE SAME? List the amount that you <u>normally</u> receive. For example, if you normally make \$1000 each month, but you missed some work last month and only made \$900, put down that you made \$1000 per month. If you normally get overtime, include it, but do not include it if you only work overtime sometimes. If you have lost a job or had your hours or wages reduced, use your current income.
- 12. WHAT IF SOME HOUSEHOLD MEMBERS HAVE NO INCOME TO REPORT? Household members may not receive some types of income we ask you to report on the application, or may not receive income at all. Whenever this happens, please write a 0 in the field. However, if any income fields are left empty or blank, those will <u>also</u> be counted as zeroes. Please be careful when leaving income fields blank, as we will assume you <u>meant</u> to do so.
- 13. WE ARE IN THE MILITARY. DO WE REPORT OUR INCOME DIFFERENTLY? Your basic pay and cash bonuses must be reported as income. If you get any cash value allowances for off-base housing, food, or clothing, or receive Family Subsistence Supplemental Allowance payments, it must also be included as income. However, if your housing is part of the Military Housing Privatization Initiative, do not include your housing allowance as income. Any additional combat pay resulting from deployment is also excluded from income.
- 14. WHAT IF THERE ISN'T ENOUGH SPACE ON THE APPLICATION FOR MY FAMILY? List any additional household members on a separate piece of paper, and attach it to your application. To receive a second application contact:

Will Wright Jefferson City School District, Nutrition Services,

315 E. Dunklin St. Jefferson City, MO 65101

Phone: 573-659-3123 or email to will.wright@jcschools.us

- 15. MY FAMILY NEEDS MORE HELP. ARE THERE OTHER PROGRAMS WE MIGHT APPLY FOR? To find out how to apply for the Food Stamp Program/SNAP or other assistance benefits, contact your local assistance office or call 1-855-373-4636.
- 16. CAN I APPLY ONLINE? Yes! You are encouraged to complete an online application instead of a paper application if you are able. The online application has the same requirements and will ask you for the same information as the paper application. Visit <a href="https://www.jcschools.us/Page/115">https://www.jcschools.us/Page/115</a> to begin or to learn more about the online application process. Contact Will Wright at: Jefferson City School District, Nutrition Services, 315 E. Dunklin St. Jefferson City, MO 65101 Phone: 573-659-3123 or Email: <a href="mailto:will.wright@jcschools.us">will.wright@jcschools.us</a> if you have any questions about the online application.

If you have other questions or need help, call (573)659-3123

Sincerely,

### **Jefferson City School District Nutrition Services**

USDA Non-discrimination Statement:

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <a href="https://www.usda.gov/sites/default/files/documents/ad-3027.pdf">https://www.usda.gov/sites/default/files/documents/ad-3027.pdf</a>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

### 1. mail

U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights 1400 Independence Avenue, SW Washington, D.C. 20250-9410; or

fax:

(833) 256-1665 or (202) 690-7442; or

3. **email:** Program.Intake@usda.gov This institution is an equal opportunity provider.

# HOW TO APPLY FOR FREE AND REDUCED PRICE SCHOOL MEALS

attend more than one school in Jefferson City School District. The application must be filled out completely to determine the eligibility your child(ren) for free or reduced price school Please use these instructions to help you fill out the application for free or reduced price school meals. You only need to submit one application per household, even if your children meals. Please follow these instructions in order! Each step of the instructions is the same as the steps on your application. If at any time you are not sure what to do next, please contact Will Wright Phone: (573)659-3123 or will.wright@jcschools.us

# PLEASE USE A PEN (NOT A PENCIL) WHEN FILLING OUT THE APPLICATION AND DO YOUR BEST TO PRINT CLEARLY.

# STEP 1: LIST ALL CHILDREN, INFANTS, AND STUDENTS UP TO AND INCLUDING GRADE 12

Tell us how many infants/toddlers, children not in school, and elementary/middle/high school students live in your household. They do NOT have to be related to you to be a part of your household. Who should I list here? When filling out this section, please include ALL members in your household who are:

- Children age 18 or under AND are supported with the household's income;
- In your care under a formal foster arrangement through a court or state/local agency, or qualify as homeless, migrant, or runaway youth;
- Students attending Jefferson City School District schools, regardless of age.

A) List each child's name. Print each child's name. Use one line of the application for each a child. When printing names, write one letter in geach box. Stop if you run out of space. If there are more children present than lines on the application, attach a second piece of paper (or a second application if completing electronically) with all required information for the additional children. This also applies to adults in Step 3. "MI" is short for middle initial. Print the first letter of each child's middle name in the box.

B) Building name/Grade. If child is a student, list building name and grade.

By box next to the child's name. If you are ONLY applying for foster children, after finishing STEP 1, go to STEP 4. Foster children who live with you may count as members of your household and should be listed on your application. If you are applying for both foster and non-foster children, go to step 3.

Note: Adopted children are not considered foster children. A foster child who has been taken into state custody and placed with a state-licensed adult, who cares for the child in place

D) Are any children homeless, migrant, or runaway? If you believe any child listed in this section meets this description, mark the "Homeless, Migrant, Runaway" box next to the child's name and complete all steps of the application. Homeless, Migrant, Runaway status must be confirmed with the appropriate program staff. If the school district cannot confirm your student's homeless, migrant, or runaway status, then the school district will contact you to complete and income-based application. You may choose to provide income information now in order to prevent the school district from potentially needing to contact you later.

# STEP 2: DO ANY HOUSEHOLD MEMBERS CURRENTLY PARTICIPATE IN SNAP, TANF, OR FDPIR?

of their parent or guardian.

 The Food Distribution Program on Indian Reservations (FDPIR) If anyone in your household (including you) currently participates in one or more of the assistance programs listed below, your children are eligible for free school meals: Temporary Assistance for Needy Families (TANF)

The Supplemental Nutrition Assistance Program (SNAP)
 If no one in your household participates in any of the above

listed programs:Check "No" in STEP 2 and go to STEP 3.

If anyone in your household participates in any of the above listed programs:

- Write a case number for SNAP, TANF, or FDPIR. You only need to provide one case number. If you participate in one of these programs and do not know your case number, contact: State number 1-855-373-4636
  - Go to STEP 4.

# STEP 3: LIST ALL HOUSEHOLD MEMBERS AND INCOME FOR EACH MEMBER

### How do I report my income?

- has income to Use the litsts titled "Sources of Income for Adults" & "Sources of Income for Children," printed on the back side of the application form to determine if your household
- Report all amounts in GROSS INCOME ONLY. Report all income in whole dollars. Do not include cents.
  - o Gross income is the total income received **before** taxes and deductions.
- Many people think of income as the amount they "take home" and not the total, "gross" amount. Make sure that the income you report on this application has NOT been reduced to pay for taxes, insurance premiums, or any other amounts taken from your pay.

Write a "0" in any fields where there is no income to report. Any income fields left empty or blank will also be counted as a zero. If you write '0' or leave any fields blank, you are certifying (promising) that there is no income to report. If local officials suspect that your household income was reported incorrectly, your application will be investigated.

Mark how often each type of income is received using the check boxes to the right of each field.

(Information follows on the reverse side.)

### 3.A. REPORT INCOME EARNED BY ADULTS

### Who should I list here?

- When filling out this section, please include ALL adult members in your household who are living with you and share income and expenses, even if they are not related and even if they do not receive income of their own.
  - Do NOT include:

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- People who live with you but are not supported by your household's income AND do not contribute income to your household.
  - o Infants, Children and students already listed in STEP 1.

Simple Stadents and Stadents an early march march	CG     31 El ±.
1) List adult household members' names. Print 2) List earnings from	2) List earnings from
the name of each household member in the	"Earnings from Work"
boxes marked "Names of Adult Household	work in the "Earnings
Members (First and Last)." Include college	the money received fi
students, unless they are declared	business or farm own
independently on taxes (all college students are	What if I am solf-omr
considered adults). Do not list any household	amount This is calcul
members you listed in <b>STEP 1</b> .	vour business from its
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## 4) List income from pensions/retirement/all other income. List all income that applies in the "Pensions/Retirement/ All Other Income" field on the application.

## List earnings from work. List all total gross income from work in the arnings from Work" field on the application. total gross income from ork in the "Earnings from Work" field on the application. This is usually a money received from working at jobs. If you are a self-employed siness or farm owner, you will report your net income.

What if I am self-employed? Report income from that work as a net
amount. This is calculated by subtracting the total operating expenses of
your business from its gross receipts or revenue.
5) List total household size. Enter the total number of household
members in the field "Total Household Members (Children and Adults)."
This number MUST be equal to the number of household members listed
in STEP 1 and STEP 3. If there are any members of your household that
you have not listed on the application, go back and add them. It is very
important to list all household members, as the size of your household
affects your eligibility for free and reduced price meals.

## 3) List income from public assistance/child support/alimony. List all income that applies in the "Public Assistance/Child Support/Alimony" field on the application. Do not report the cash value of any public assistance benefits NOT listed on the chart. If income is received from child support or alimony, only report court-ordered payments. Informal but regular payments should be reported as "other" income in the next part.

## household household member must enter the last four digits of their Social household member must enter the last four digits of their Social embers listed Security Number in the space provided. You are eligible to apply for benefits even if you do not have a Social Security Number. If no adult household members have a Social Security Number, leave this space household mark the box to the right labeled "Check if no Social Security Number,"

### 3.B. LIST INCOME EARNED BY CHILDREN

List all income earned or received by children. List the combined gross income for ALL children listed in STEP 1 in your household in the box marked "Child Income." Only count foster children's income if you are applying for them together with the rest of your household.

• What is Child Income? Child income is money received from outside your household that is paid DIRECTLY to your children. Many households do not have any child income.

## STEP 4: CONTACT INFORMATION AND ADULT SIGNATURE

Mail Completed Application to: All applications must be signed by an adult member of the household. By signing the application, that household member is promising that all information has been truthfully and completely reported. Before completing this section, please also make sure you have read the statements on the back of the application.

**Provide your contact information.** Write your current mailing address in the fields provided if this information is available. If you have no permanent address, that is okay. Sharing a phone number, email address, or both is optional, but helps us reach you quickly if we need to contact you.

**Print and sign your name and write today's date.** Print the name of the adult signing the application and that person signs in the box "Signature of adult."

JCSD Nutrition Services 315 E Dunklin St Jefferson City, MO 65101

### OPTIONAL

Share children's racial and ethnic identities (optional). On the back of the application, we ask you to share information about your children's race and ethnicity. This field is optional and does not affect response will not affect consideration of your application, and may be protected by the Privacy Act. By providing this information, you will assist us in assuring that this program is administered in a your children's eligibility for free or reduced price school meals. This information is requested solely for the purpose of determining the State's compliance with Federal civil rights laws, and your nondiscriminatory manner.

Please return the application directly to your child's SCHOOL. DO NOT mail, fax, or email completed applications or questions about applications to the USDA Office of the Assistant Secretary for Civil Rights or your child's eligibility for free or reduced-price meals will be delayed.

### 2024-25 Application for Free and Reduced Price School Meals

Complete one application per household. Please use a pen (not a pencil).

APPLY ONLINE: https://www.jcschools.us/Page/115

**RETURN TO: JCSD Nutrition Services** 

Date Received by LEA (LEA use only):\_\_\_\_\_

Date:

Attachment E

315 E Dunklin St Jefferson City, MO 65101 STEP 1 List ALL children, infants, and students up to and including grade 12. Attach another sheet of paper if you need space for more names. List ALL children in the household. Do not forget to list infants, children attending other schools, children not in school, and children not applying for benefits. This includes children not related to you in your household. Foster Homeless, Migrant, Child's First Name MI Child's Last Name **Building Name** Grade Child Runaway If you checked any of these boxes, please refer to the Application Instruction's Step 1: Part C & Part D. Do any household members (including you) participate in: SNAP, TANF, or FDPIR?  $\bigcirc$  NO  $\rightarrow$  Go to STEP 3. O YES 

Write case number here and proceed to STEP 4. CASE NUMBER (NOT EBT NUMBER): Write only one case number in this space. STEP 3 List ALL household members and income for each member (before taxes and deductions) A. All Adult Household Members (Anyone who is living with you and shares income and expenses, even if not related, including you.) List all Adult Household Members not listed in STEP 1 (including yourself) even if they do not receive income. For each Household Member listed, if they receive income, report total gross income (before taxes and deductions) for each source in whole dollars (no cents) only. If they do not receive income from any source, write '0'. If you enter '0' or leave any fields blank, you are certifying (promising) that there is not income to report. Pensions, Retirement Public Assistance, Social Security, SSI, How often received? VA Benefits, All Other Child Support. Every 2 Name of Adult Household Members (First and Last) Earnings from Work Alimony Check if no Social Last four numbers of Social Security Number (SSN) of primary **Total Household Members** (Children and Adults): wage earner or other adult household member (If Applicable): Security Number Please see back of application for list of B. Child Income Child income Annual income sources. Sometimes children in the household earn or receive income. Include the TOTAL income (before taxes and deductions) received by ALL children listed in STEP 1 here. Contact information and adult signature. RETURN COMPLETED FORM TO YOUR CHILD'S SCHOOL: JCSD Nutrition Services, 315 E Dunklin St., Jefferson City, MO 65101 STEP 4 "I certify (promise) that all information on this application is true and that all income is reported. I understand that this information is given in connection with the receipt of Federal funds, and that school officials may verify (confirm) the information. I am aware that if I purposely give false information, my children may lose meal benefits, and I may be prosecuted under applicable State and Federal laws." Print Name of Adult Signing the Form Signature of Adult Today's Date Mailing Address (if Available) State Daytime Phone and Email (optional) DO NOT FILL OUT THIS SECTION. THIS IS FOR SCHOOL USE ONLY. ANNUAL INCOME CONVERSION: WEEKLY X 52, EVERY 2 WEEKS X 26, TWICE A MONTH X 24, MONTHLY X 12 (USE ONLY IF MULTIPLE FREQUENCY) □ Food Stamps/Temporary Assistance Household size: Total income: : Per: □Week □Every 2 Weeks □Twice a Month □Month □Year Eligibility: 

Free 

Reduced 

Denied Reason: Date withdrawn: Error Prone Application: 

Yes 

No (Optional – See FAQs) Determining Official's Signature: Date Approved/Denied:

Confirming Official's Signature (For Verification purposes only):

### **SOURCES AND EXAMPLES OF INCOME**

For additional information on income, please refer to the instructions that accompany this application.

Sources of Income			
Earning from Work	Public Assistance/Alimony/Child Support	Pensions/Retirement/ All other sources of income	
Salary, wages, cash bonuses, tips, commissions     Net income from self-employment (farm or business)  If you are in the U.S. Military:     Basic pay and cash bonuses (do NOT include combat pay, FSSA, or privatized housing allowances)     Allowances for off-base housing, food, and clothing	Unemployment benefits Workers' compensation Supplemental Security Income (SSI) Cash assistance from State or local government Alimony payments Child support payments Veterans' benefits Strike benefits	Social Security/Disability (including railroad retirement and black lung benefits) Private Pensions or disability benefits Income from trusts or estates Annuities Investment income Earned interest Rental income Regular cash payments from outside household	

	Examples of Income for Children		
•	A child has a regular full or part-time job where they earn a salary or wages		
•	A child is blind or disabled and receives Social Security benefits		
•	A parent is disabled, retired, or deceased, and their child receives Social Security benefits		
•	A child has a regular full or part-time job where they earn a salary or wages		
•	A child has a regular full or part-time job where they earn a salary or wages		

OPTIONAL	Children's ethnic and racial identities.	This information is kept confidential and ma	y be protected by the Privacy Act of 1974
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We are required to ask for information about your children's race and ethnicity. This information is important and helps to make sure we are fully serving our community. Responding to this section is optional and does not affect your children's eligibility for free or reduced price meals.			
Ethnicity (check one): Hispanic or Latino (a person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish Culture or origin, regardless of race)			
Race (check one or more): American Indian or Alaska Native Asian Black or African American Native Hawaiian or Other Pacific Islander White			
Return this completed form to your child's school. *Do not mail, fax, or email completed applications to the U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights.			

### **Use of Information Statement**

The Richard B. Russell National School Lunch Act requires that we use information from this application to see who qualifies for free or reduced price meals. We can only approve complete forms. We may share your eligibility information with education, health, and nutrition programs to help them deliver program benefits to your household. Inspectors and law enforcement may also use your information to make sure that program rules are met.

Please be sure to provide the last four numbers of the Social Security number of the adult household member who signs the application. If the adult does not have one, 'Check if no Social Security Number'. Applications for a foster child do not need to list a Social Security number. Applications for children in households receiving Supplemental Nutrition Assistance Program (SNAP) or Temporary Assistance for Needy Families (TANF) or Food Distribution Program on Indian Reservations (FDPIR) do not need to list a Social Security number.

Some children qualify for free meals without an application. Please contact your school to get free meals for a foster child, and children who are homeless, migrant, or runaway.

Return completed form to your child's school.

### The contact information below is solely to file a complaint of discrimination

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity. Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <a href="https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf">https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf</a>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

\* MAIL: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410

FAX: (833) 256-1665 or (202) 690-7442; or

EMAIL: Program.Intake@usda.gov

\* Do not mail applications to this address, only complaints of discrimination.

This institution is an equal opportunity provider.

### **REQUEST FOR INFORMATION**

(Complete one form per family)

Please answer the question below by checking the appropriate box. The following information is a request adopted by the General Assembly in 2010 requiring school districts to determine whether or not all children in a family have health insurance.

Does each child in your family have healthcare insurai	nce?
YES	
□ NO	
MO HealthNet (Medicaid) is considered healthcare insu	ırance.
f NO is checked the school district will provide the Does Your Child Healthcare Coverage form for the family.	d Need
Completion of this form is not a condition of determining meal eligend Reduced Price Meals Family Application will be reviewed regaresponse to this Request for Information.	•
Submit this request with your Free and Reduced Price School Mea Application or return to your school/school district.	ls Family
Printed name of parent/guardian:	
Mailing Address:	
City: State: Zip Cod	e:

The Department of Elementary and Secondary Education does not discriminate on the basis of race, color, religion, gender, national origin, age, or disability in its programs and activities. Inquiries related to Department programs and to the location of services, activities, and facilities that are accessible by persons with disabilities may be directed to the Jefferson State Office Building, Office of the General Counsel, Coordinator – Civil Rights Compliance (Title VI/Title IX/504/ADA/Age Act), 6th Floor, 205 Jefferson Street, P.O. Box 480, Jefferson City, MO 65102-0480; telephone number 573-526-4757 or TTY 800-735-2966; email civilrights@dese.mo.gov.